



Have You Completed All Funding Forms for FY 2015 – FY 2020

NC Public Transportation Division

November 8, 2013



Agenda

November 8, 2013
10:00 a.m. – 11:30 a.m.

Welcome

Overview of PTD Grant Process and the Strategic Transportation Investments

Project Funding Request Forms

Entering Application Packages Into Partner Connect

Questions

Adjourn



NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

PUBLIC TRANSPORTATION DIVISION





Overview of PTD Grant Process and the Strategic Transportation Investments

DUE DATES:

FY 2015 Grants: November 15, 2013

FY 2016 - FY 2020 STI: November 29, 2013



STI Eligibility Definitions

	Statewide	Regional	Division
Public Transportation	N/A	<ul style="list-style-type: none"> • Service spanning two or more counties and serving more than one municipality • Funding amounts not to exceed 10% of regional allocation 	<ul style="list-style-type: none"> • Service not included on Regional • Multimodal terminals and stations serving passenger transit systems



Eligible Project Types by Funding Category

Funding Category	Project Types		
	Fleet Vehicle Expansion	Facility Park and Ride Bus Shelter	Fixed Guideway
Statewide (100% Criteria Score)	Not Eligible	Not Eligible	Not Eligible
Regional (70% Criteria Score)	Bus Van Light Transit	Facility, Bus Shelter, Park and Ride, Property Acquisition/Design/Construction, Paving/Resurfacing	Commuter Rail, Light Rail, Street Car, Bus on Shoulder, Bus Rapid Transit, Expansion/Replacement, Track Improvement/Extension
Division (50% Criteria Score)	Bus Van Light Transit	Facility, Bus Shelter, Park and Ride, Property Acquisition/Design/Construction, Paving/Resurfacing	Commuter Rail, Light Rail, Street Car, Bus on Shoulder, Bus Rapid Transit, Expansion/Replacement, Track Improvement/Extension



Which Forms Do I Complete?

Project Funding Request Form for FY 15 (Grants)

- Complete Page 1 for each application - Administration, Capital and/or Operating separately
- Attach Page 1 of form for Administration, Capital, and/or Operating in Partner Connect

DUE DATE: November 15, 2013 - FY 2015 (Grants)

State match for FY 2016 - FY 2020 (STI)

- Complete Page 1 of the Project Funding Request Form
- Complete project section on the Project Funding Request Form
- For each capital expenditure, a separate Project Funding Request form must be completed

DUE DATE: November 29, 2013 - FY 2016 – FY 2020 (STI)



Project Funding Request Form



Completing the Forms

Page 2 – Expansion Vehicles

- Demand Response Ridership (Trips) and Service Hours easily found on the weekly totals tab of the system's OPSTATS report.
- Service Miles are reported the same as Revenue Miles for Demand Response Systems.

5. WEEKLY TOTALS Allegheny County

NO DATA ENTRY ON THIS FORM

FY2013	July	August	September	October	November	December	January	February	March	April	May	June	Quarter 1	Quarter 2	Quarter 3	Quarter 4	YTD Totals
Operating Days	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transit System- Fixed Route																	
Vehicle Service Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Miles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Passenger Trips: Non-Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Passenger Trips- Fixed Route	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transit System- Deviated Fixed Route																	
Vehicle Service Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Miles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Passenger Trips: Non-Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Passenger Trips- Deviated FR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transit System- Demand Response/Subscription																	
Vehicle Service Hours	1303	1423	1234	1265	1260	966	1177	1111	1023	1098	964	963	3960	3491	3310	3025	13786
Vehicle Service Miles	36250	39564	35246	34303	33654	26798	30986	29400	27636	29479	26125	26607	111060	94755	88022	82211	376048
Passenger Trips: Non-Contract	794	799	760	851	805	700	793	785	793	789	600	729	2353	2356	2371	2118	9198
Medicaid Contract	405	433	378	370	384	267	396	343	294	314	320	289	1216	1021	1033	923	4193
Non-Medicaid Contract	320	436	353	390	369	231	289	226	246	317	352	334	1109	990	761	1003	3863
Total Passenger Trips- Demand/Sub	1519	1668	1491	1611	1558	1198	1478	1354	1333	1420	1272	1352	4678	4367	4165	4044	17254
Transit Totals																	
Vehicle Service Hours	1303	1423	1234	1265	1260	966	1177	1111	1023	1098	964	963	3960	3491	3310	3025	13786
Vehicle Service Miles	36250	39564	35246	34303	33654	26798	30986	29400	27636	29479	26125	26607	111060	94755	88022	82211	376048
Passenger Trips: Non-Contract	794	799	760	851	805	700	793	785	793	789	600	729	2353	2356	2371	2118	9198
Medicaid Contract	405	433	378	370	384	267	396	343	294	314	320	289	1216	1021	1033	923	4193
Non-Medicaid Contract	320	436	353	390	369	231	289	226	246	317	352	334	1109	990	761	1003	3863
Total Passenger Trips- All Transit	1519	1668	1491	1611	1558	1198	1478	1354	1333	1420	1272	1352	4678	4367	4165	4044	17254
Other Providers- Taxis, Coordinated Trips, Volunteer Trips, etc.go here																	
Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Passenger Trips: Non-Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Medicaid Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Passenger Trips- Other Providers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Passenger Trips	1519	1668	1491	1611	1558	1198	1478	1354	1333	1420	1272	1352	4678	4367	4165	4044	17254



Resources for Completing the Forms

- Locally Coordinated Plans – Transit System and/or Metropolitan Planning Organization/Rural Planning Organization (MPO/RPO)
- Community Transportation Service Plan – Transit System
- Metropolitan/Comprehensive Transportation Plan – Metropolitan Planning Organization/Rural Planning Organization (MPO/RPO), NCDOT-Transportation Planning Branch,
(<https://connect.ncdot.gov/projects/planning/Pages/default.aspx>)
- National Transit Database (NTD), (www.ntdprogram.gov)



Resources for Completing the Forms (Cont.)

- NC OPSTATS – Institute for Transportation Research and Education (ITRE), (<http://www.itre.ncsu.edu/>)
- Vehicle Utilization Data – ITRE, (<http://www.itre.ncsu.edu/>)
- Facility Feasibility Study – NCDOT/PTD, (<http://www.ncdot.gov/nctransit/>)
- Census Data and Maps – MPO/RPO, NCDOT-Planning Branch, (<https://connect.ncdot.gov/projects/planning/Pages/default.aspx>)
- Land Use Maps and Plans – MPO/RPO



Supporting Documents

- Supporting documentation of ridership projections
- Fixed Route - maps of routes with destinations
- Demand Response – map of destinations
- Facilities (other than Bus Shelters) – needs assessment / feasibility study
- Facilities (Bus Shelters) – documentation of boardings and alightings at proposed shelter location
- Fixed Guideway – copies of documents submitted to the Federal Transit Administration



Partner Connect



Frequently Asked Questions

- Is the local commitment form a certification that the local match is budgeted and guaranteed?

The local commitment form states that the applicant is committed to providing the local match. A local certification will be required at the time (Fiscal Year) the application is submitted.

- Do I have to submit a local commitment form as well as the local share certification form for FY 2015?

FY 2015 applications require a local share certification. FY 2016 – 2020 require a local commitment form.

- When is the next opportunity to add STI projects or move existing ones to other years?

Every two years the applicant will have an opportunity to request and/or re-evaluate state match funding requests for STI projects.

- Is a separate STI form needed for FY 2015, 5311 grants for each capital request for both STI and O&M projects?

Page 1 of the Project Funding Request Form is required for each grant application for FY 2015. STI requests are not required for FY 2015.



Frequently Asked Questions (Cont.)

- How are requests for spare vehicles addressed in STI?
Spare vehicles will be treated the same as expansion vehicles.
- There is not enough time to take Council action on the Local match commitment form. Can this be accomplished during the evaluation period between now and February?
PTD has required applicant to submit projects no later than November 29, 2013.
MPOs and RPOs will submit projects along with the roadway projects - January 21, 2014 through February 17, 2014. We encourage transit systems to coordinate and communicate with their MPO and RPO respectively prior to November 29, 2013 deadline, in order to process their request in a timely manner.
- There may be some confusion that systems can submit STI forms in January rather than November, or that they can change the STI forms that were submitted in November.
Applicants requesting state match for FY2015 – FY 2020 should comply with the PTD deadlines.



Frequently Asked Questions (Cont.)

- Is there a maximum or minimum State match percentage request amount?
No, there is not a maximum or minimum percentage.
- A system was not selected to receive a state match for buses purchased this fall. They were advised to extend the period of performance on the grant through next year in order to be considered for a match. Is the match guaranteed or is there some other criteria involved in receiving the state match?
No, the state match is not a guarantee in any fiscal year. Funds identified in the STIP are not guaranteed. FY 2016 – 2020 will compete for state match in the STI process.



Frequently Asked Questions (Cont.)

- The STI for new roadway projects begins in late January, some MPOs may be following the same dates for public transportation project submission. There is still confusion about the submissions for 2015.

MPOs and RPOs will submit projects along with the roadway projects - January 21, 2014 through February 17, 2014. We encourage transit systems to coordinate and communicate with their MPO and RPO respectively prior to November 29, 2013 deadline, in order to process their request in a timely manner.

- Do “resource materials” i.e., LCPs, CTSPs, Ops. Stats, etc need to be attached to each project funding request, including admin and every vehicle requested?

Attachments are required with each STI project funding request form. In addition, these attachments may be required as part of required documentation for other FY 2015 grants.

- When you request Demand Response ridership data, are you looking for annual numbers?

Yes. Annual Demand Response ridership



Frequently Asked Questions (Cont.)

- How do agencies submit non-state match projects for FY 16 – 20 TIP? For example: Preventative Maintenance.

The applications will be submitted at the time the call for those projects is announced. The STI forms are for projects that will require state match.

- Do “resource materials” i.e., LCPs, CTSPs, Ops. Stats, etc need to be attached to each project funding request, including admin and every vehicle requested?

Attachments are required with each STI project funding request form. In addition, these attachments may be part of required documentation for other FY 2015 grants.

- What paperwork is required for FY 15 O&M projects?

The application package will outline all required documentation to be attached (i.e., Application Checklist)



Frequently Asked Questions (Cont.)

- Do we have to fill this form out for FY 15 if we are not requesting STI items? If yes, do we do this for Admin and Capital? Also, do we need to do this for 5310 E&D projects?

Page 1 of the project funding request form is required to be attached with each FY 2015 application.

- If we are submitting for 3 expansion buses do we need to submit 3 separate funding request forms?

Yes. One form for each bus, unless all 3 buses are on the exact same route.

- If NCDOT has provided funds for design of a facility do we show the program was previously funded if we are now asking for construction funding?

Yes. Any materials that will assist in the justification of the need for the project is strongly encouraged.



Frequently Asked Questions (Cont.)

- Is projected annual ridership for an expansion project our current annual ridership in Ops Stats or is it the new ridership projected after the new service is added?

It is the projected ridership after the new service is added.

- We are in a unique position from most other systems in the State with no previous data and needing to make purchases for a new service. How will this be addressed? Can I put all 0 (zeros) and get a low score, or project based on a non-existent service?

Where data is available please provide that information; i.e., projected cost, or projected ridership if a fixed route system; or if data is not available enter 0 (zeros). While new systems will not score well in performance-based criteria, they may do well based on projected ridership criteria.



Frequently Asked Questions (Cont.)

- Are MPOs and RPOs absolved from ranking projects if the systems have already entered their projects?

No. If systems have already entered their project information in Partner Connect then MPOs/RPOs do not need to re-enter the information but do need to include the projects in the ranking process.



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Adjourn

Thank you for your participation in today's webinar. If you still have questions or need more information on STI, please contact:

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